



**Building Partnerships  
to Reduce Crime**



# Hub Systemic Issue Report Form

**Purpose:** Insights recorded in this form are used by CORs to inform decision-makers of opportunities to improve the human service delivery system to better meet the needs of clients.

**Instructions:** Complete this form after you have identified a *systemic issue*. Systemic issues are present where characteristics and applications of, or procedures affecting human service sector institutions, either serve as a barrier to, or plainly fail to, alleviate situations of acutely-elevated risk. Systemic issues are also present where large inefficiencies exist in producing expected outcomes (e.g. solving social problems). Please do not include identifiable information of clients.

<b>Agency Representative:</b> _____ <b>Agency:</b> _____
<b>Date:</b> _____ <b>Phone:</b> _____ <b>Email:</b> _____ <b>Community:</b> _____
<b>Hub Discussion Number(s):</b> _____ <b>Lead Agency:</b> _____

**1) Description of systemic issue:**

**2) How was the systemic issue identified in the Hub discussion?**

**3) How has this systemic issue impacted the ability of agencies to help their clients?**

**4) Suggested solutions for systemic issue (if any):**

**5) Suggestions of data sources that could be of interest in showing the scope of the systemic issue:**

Please submit a copy of this form to your Hub chair, BPRC consultant, and COR (if you are attached to one).